



# RETURN MERCHANDISE AUTHORIZATION

Replace

Credit

Offsetting PO#

## CUSTOMER INFORMATION

DISTRIBUTOR NAME / COMPANY: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

CUSTOMER PO#: \_\_\_\_\_ SALES ORDER: \_\_\_\_\_

INVOICE #: \_\_\_\_\_ REP ORGANIZATION: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

**NEW SHIP TO ADDRESS:** \_\_\_\_\_

UPON RECEIPT OF THE RETURNED MATERIAL, RAYON LIGHTING WILL SEND THE RETURNED MATERIAL TO QUALITY ASSURANCE DEPARTMENT FOR REVIEW. IF IT IS DETERMINED THE TERMS OF THE WARRANTY HAVE BEEN MET, THEN EITHER A REFUND OR REPLACEMENT WILL BE ISSUED TO YOU.

P.O. #	QTY	PART #	PRICE	REASON FOR RETURN

- MERCHANDISE NOT RETURNABLE WITHOUT FACTORY AUTHORIZED RMA NUMBER.
- MERCHANDISE MUST BE RETURNED WITHIN 30 DAYS IN ORIGINAL CARTON AND RE-SELLABLE CONDITION.
- CREDIT WILL BE ISSUED AGAINST INVOICE UPON RECEIPT OF MERCHANDISE AND INSPECTION BY FACTORY.
- NON-DEFECTIVE CUSTOM FIXTURES AND MANUFACTURED TO ORDER MERCHANDISE ARE NOT RETURNABLE.
- NON-DEFECTIVE MERCHANDISE RETURNED ARE SUBJECT TO RE-STOCKING FEE PER RAYON LIGHTING'S TERMS AND CONDITIONS.

NOTES FOR SHIPPING:

FOR OFFICIAL USE ONLY:  
RMA NUMBER:

<b>Internal Use Only</b>
Date Received: _____
Checked By: _____
Replaced Items: _____
Replaced, shipped or W/C: _____
Tracking#: _____
Notes: _____

**PLEASE RETURN THIS MATERIAL TO THE FOLLOWING ADDRESS AND MARK THE RMA NUMBER ON THE OUTER PACKAGE AND ON ALL PERTINENT PAPERWORK:**

Rayon Lighting, Inc.  
1303 Mirasol St. Los Angeles, CA, 90023  
ATT: RMA# \_\_\_\_\_